

# **CHARTER OF FRIENDS OF THE PYRMONT COMMUNITY CENTRE**

**ADOPTED 6 MAY 2013**

## **OUR AIM**

Friends of the Pyrmont Community Centre aim to extend the reach and relevance of the Centre within the Pyrmont community.

We regard the Centre's primary purpose as providing space, services and activities that meet the needs of local residents and workers, and helping to build community spirit and a sense of belonging.

This involves

- assisting staff to develop, present and promote programs and services that meet the needs of all sections of the community;
- initiating and maintaining activities;
- presenting ideas for enhancing the welcoming atmosphere of the Centre;
- spreading information about the Centre within and beyond the Pyrmont community.

Our focus is on the Centre, and its primary role as the hub of the Pyrmont community. We support activities and projects beyond the Centre only when they are initiated and/or managed by Centre staff and/or Friends of the Centre (eg after-school sports, Christmas in Pyrmont), and only after discussion and agreement at a monthly meeting of the Friends.

## **ORGANISATION**

Friends of the Pyrmont Community Centre is an informal non-for-profit group of Pyrmont residents who meet monthly to promote our aims, including organising and assisting activities decided on by the group.

Friends of the Pyrmont Community Centre will have an executive of:

- a convenor
- a secretary
- a treasurer
- a minute-taker.

These positions should be elected annually. Roles such as chairing meetings and taking minutes can be rotated. Friends should also be encouraged to contribute more to specific aspects of our work – eg looking after the Link.

Policy decisions are made at the monthly meetings. Organisational decisions can be made by the executive between meetings where necessary, and reported to the next monthly meeting.